



COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS (CWCOG)

Board of Directors ~ Regular Meeting / Hybrid

Cowlitz Public Utility District Auditorium ~ 961 12th Ave, Longview, WA 98632

Video Conferencing - Zoom

Thursday August 22, 2024 - 12:00 p.m.

MINUTES

Attendance:

General/Alternate Member Representatives

Dennis Weber, Cowlitz County

Lee Tischer, Wahkiakum County

Paul Helenberg, City of Castle Rock

Adam Smee, City of Kalama

Chair David Olson, Town of Cathlamet

Special/Alternate Member Representatives

Troy Stariha, Port of Kalama

Evan Jones, Port of Longview

Scott Anderson, Port of Wahkiakum District 1

Todd Souvenir, Port of Wahkiakum District 1

Jennifer Wray-Keene, Port of Woodland

Bill Hallanger, Cowlitz 2 Fire and Rescue

Jason Petrillo, Cowlitz County Fire District 5

Steve Taylor, Cowlitz County PUD

Gene Healy, Wahkiakum PUD 1

Chris Fritsch, Castle Rock School District

Scott Westlund, Kelso School District

Patti Bowen, Longview School District

Associate/Alternate Member Representatives

Paul Langner, City of Rainier

Scott Jorgensen, City of Rainier

Ilona Kerby, Lower Columbia Community Action Council

Jim Seeks, Cowlitz Transit Authority

Matt Seimears, Lower Columbia College

Affiliate/Alternate Member Representatives

Teresa Stedman, City of Washougal

Legislative Representatives

John Anderson, Governor Inslee's Office

Ryan Clemens, WSDOT Regional Rep

Other

None

Visitors

Dan Tormey, Catalyst Environmental Solutions

Kyle Todd, WA Small Business Development Cntr

Staff

Bill Fashing, Executive Director

Anisa Kisamore, Administrative Director

Rachelle Nugent, Target Zero Manager

Robert Stevens, Transportation Planner

Stacey Lane, Administrative Resource Coordinator

Monica Seidl, Project Specialist

Gabe Reese, Transportation Planning Technician

Sean Nugent, Finance Assistant

Sam Shogren, Community Development Planner

Cowlitz-Wahkiakum Council of Governments (CWCOG) ensures all compliance with Title VI of the Civil Rights Act of 1964 and Americans with Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex, or disabilities in the provisions of benefits and services results in from its federally assisted programs and activities. For questions regarding CWCOG's Title VI Program, you may contact the Department's Title VI Coordinator at 360-577-3041. If you need special accommodations to participate in this meeting, please call us at 360-577-3041 by 10:00 a.m. three days prior to the meeting.

1. Call to Order

Chair, David Olson, called the meeting to order at 12:04 p.m.

2. Roll Call

A quorum was present.

3. Public Comment

None

4. Consent Agenda

A. June 27, 2024 Minutes

B. June 2024 Expenditures Ratified

C. July 2024 Expenditures

D. August 2024 Expenditures – Capital Purchase

All Consent Agenda items including the June 27, 2024, regular Board of Directors’ meeting minutes, June 2024 expenditures (ratified) in the amount of \$151,051.73, July 2024 expenditures in the amount of \$95,792.92, and August’s Special Capital Purchase expenditure in the amount of \$20,795.67 were considered as a single action item.

Motion: Jennifer Wray-Keene moved to approve the consent agenda as presented. Motion was seconded and approved.

5. Action Items

A. Resolution 24-13: Metropolitan/Regional Transportation Improvement Program Amendment

Robert Stevens reminded the Board of Directors of the need for amendments and under what circumstances those amendments are required to be brought to the Board for approval. The request for the amendment was received from Oregon Department of Transportation (ODOT) for their US 30 Wonderly Road to Rockcrest Street project. The project budget increased significantly due to the addition of the construction phase.

Motion: Scott Jorgenson moved to adopt Resolution 24-13 Metropolitan/Regional Transportation Improvement Program (M/RTIP) Amendment as presented. The motion was seconded and approved.

6. Information Items

A. Spirit Lake Outflow Project USFS – Dan Tormey

Dan Tormey, of Catalyst Environmental Solutions, reviewed the history of the Spirit Lake tunnel and the need for Outflow Project. An overview was provided of potential options for tunnel repair or replacement as well as the public outreach efforts anticipated over the life of the project. A tentative project timeline was presented, and the presentation concluded with a time for answering questions.

B. Comprehensive Safety Action Plan Public Input

The flyer for the data collection survey was provided to those who attended in person and was emailed to those who attended virtually. Attendees were encouraged to share the flyer with their agencies, consumers, and other interested parties. It was noted that the survey ends on August 31.

C. Office Relocation Update

Bill Fashing provided an update on the ongoing search for office space for the CWCOG. He noted that staff has reviewed several options and is working with the CWCOG attorney to develop any necessary

policies needed to make the relocation process run smoothly. The Board was made aware that these policies may be added to the September meeting agenda for consideration as well as a relocation plan.

D. Letters of Support

1. CWCOG – Metropolitan Planning Area Boundary Amendment, Oregon
2. CWCOG – Metropolitan Planning Area Boundary Amendment, Washington
3. Lewis County – Regional Mobility Grant Application
4. Port of Wahkiakum District 2 – Athletic Field Rehabilitation Project

Letters of Support are authored and submitted in support of area projects prior to board review if the projects are listed in or fall under strategic policy within one of the various transportation or economic development plans or programs previously reviewed and approved by the Board. All projects listed qualify as such.

7. Executive Director's Report

A. SR504 Bridge Replacement, Johnston Ridge

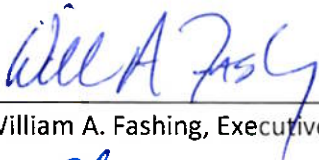
Bill Fashing provided an update on the SR504 Bridge Replacement noting that construction is set to begin in 2027. A timeline of the project was also provided to the Board.

8. Executive Committee Report

The Executive Committee Regular Meeting Minutes for April 25, 2024, were included in the board packet for review.

9. Other Business

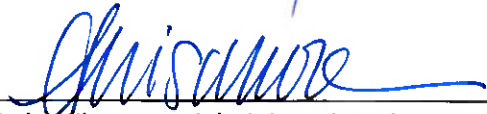
10. There being no further business, David Olson adjourned the meeting at 1:02 p.m.



William A. Fashing, Executive Director



David Olson, Chair



Anisa Kisamore, Administrative Director