

**COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS**  
**Regular Board Meeting**  
 Cowlitz County GMR  
 Thursday, July 25, 2019 ~ 12:00 p.m.

**MINUTES**

**General/Special Representatives/Alternates**

Dennis Weber, Chair, Cowlitz County  
 Gene Strong, Wahkiakum County  
 Paul Helenberg, City of Castle Rock  
 Rosemary Siipola, City of Kalama  
 Adam Smee, City of Kalama  
 Mike Karnofski, City of Kelso  
 MaryAlice Wallis, City of Longview  
 Susan Humbyrd, City of Woodland

Sue Cameron, Town of Cathlamet  
 Jeff Wilson, Port of Longview  
 Bob Kizziar, Wahkiakum Port 1  
 Robert Wile, Port of Woodland  
 Gene Healy, Wahkiakum PUD  
 Patti Bowen, Longview School District  
 Michael Green, Woodland School District

**Associate/Affiliate Representatives/Alternates**

Jeff Cameron, Cowlitz Transit Authority  
 Phil Jurmu, Cowlitz 911

Chris Bailey, LCC  
 Debbie Stanley, Three Rivers Regional Wastewater

**Guests**

Judith Perez, WSDOT  
 Alyssa Joyner, Workforce SW WA

Eli Asher, Cowlitz Tribe

**Staff**

Bill Fashing  
 Ken Pearrow  
 Matt Roth

Anisa Kisamore  
 Lauren Read  
 Robert Stevens

**1. Call to Order & Introduction**

Chair, Dennis Weber, called the meeting to order at 12:04 p.m. Introductions were made.

**2. Public Comment**

**3. Consent Agenda**

- A. April 25, 2019 Minutes
- B. May 23, 2019 Minutes
- C. May 2019 Expenditures
- D. June 2019 Expenditures

**Motion:** A motion was made by Susan Humbyrd to approve the minutes as presented. This included: (A) April 25, 2019 meeting minutes and (B) May 23, 2019 meeting minutes. The motion was seconded. No discussion. Voting all in favor. Motion carried.

**Motion:** A motion was made by Susan Humbyrd to approve the Expenditures as presented. This included: (C) May 2019 expenditures in the amount of \$58,827.61 and (D) June 2019 expenditures in the amount of \$65,675.64. The motion was seconded. No discussion. Voting all in favor. Motion carried.

**4. Action Items**

- A. Resolution 19-11: Surface Transportation Block Grant Call for Projects

Robert Stevens gave a review of the STBG program and explained that this call for projects was recommended to the Board of Directors by the Cowlitz Area Technical Advisory Committee and would be for years 2022 and 2023.

**Motion:** A motion was made by Susan Humbyrd to approve Resolution 19-11 as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

B. Resolution 19-12: Increase of CWCOG Credit Card Limit

Director Fashing informed the Board of Directors that CWCOG staff pays many bills online and uses the credit card to pay for approved travel. Due to this, the credit card has been close to its limit several times in the past year and increasing the limit would enable staff to continue the use of the card for approved business.

**Motion:** A motion was made by MaryAlice Wallis to approve Resolution 19-12 as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

C. Travel Authorization: Phoenix, AZ for the National Association of Regional Councils, Executive Directors Conference

Director Fashing explained that travel over 500 miles requires Board of Directors approval.

**Motion:** A motion was made by Bob Kizziar to approve Travel Authorization as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

5. **Information Items**

A. Presentation: Eli Asher, Cowlitz Tribe

Eli gave a presentation on the salmon recovery update and how the Tribe is assisting in the effort.

B. Letters of Support for Members' Grant Requests

Several letters were provided as handouts. These letters were in regards to grants that various members were applying for.

C. First Quarter Financials

Handouts were provided outlining the CWCOG's first quarter financials.

6. **Executive Director's Report**

CWCOG staff will be having a booth at the Cowlitz and Wahkiakum County Fairs over the next couple of months. Handouts will include a regional survey as well as transportation, economic development, and census information.

CWCOG staff asks that members write a letter of support for the Complete Count Committee to include with a grant application to the Office of Financial Management.

7. **Executive Committee Report**

None.

8. **Other Business**

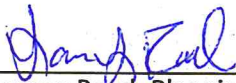
There being no further business, the meeting adjourned at 12:57 p.m.



William A. Fashing, Executive Director



Paul Helenberg, Vice Chair



Lauren Read, Planning Assistant