

COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS
Regular Board Meeting
 Cowlitz County Event Center
 Thursday, February 28, 2019 ~ 12:00 p.m.

MINUTES

General/Special Representatives/Alternates

Paul Helenberg, Vice Chair, City of Castle Rock
 Gene Strong, Wahkiakum County
 Rosemary Siipola, City of Kalama
 Adam Smee, City of Kalama
 MaryAlice Wallis, City of Longview
 Troy Stariha, Port of Kalama
 Jeff Wilson, Port of Longview

Bob Kizziar, Wahkiakum Port 1
 Robert Wile, Port of Woodland
 Bill Hallanger, Cowlitz 2 Fire & Rescue
 Gene Healy, Wahkiakum PUD
 Dell Hillger, Beacon Hill Water & Sewer
 Sheila Stulsatz, Kalama School District
 Scott Westlund, Kelso School District
 Michael Green, Woodland School District

Associate/Affiliate Representatives/Alternates

Scot Walstra, CEDC
 Wendy Hall, LCC
 Debbie Stanley, Three Rivers Regional Wastewater

Jennifer Westerman, HOSWWA
 Phil Jurmu, Cowlitz 911

Guests

Chris Paolini, SW WA Regional Airport
 Alyssa Joyner, Workforce SW WA
 Judith Perez, WSDOT

Dena Horton, Senator Cantwell's Office
 Rick Keniston, WSDOT
 Pam Peiper, Rep. Herrera-Beutler's Office

Staff

Bill Fashing
 Ken Pearrow
 Robert Stevens

Anisa Kisamore
 Lauren Read

1. Call to Order & Introduction

Vice Chair, Paul Helenberg, called the meeting to order at 12:03 p.m. Introductions were made.

2. Public Comment

No public comment.

3. Consent Agenda

- A. January 24, 2019 Minutes
- B. February 2019 Expenditures

Motion: A motion was made by Jeff Wilson to approve the consent agenda as presented. This included: (A) January 24, 2019 meeting minutes and (B) January 2019 expenditures in the amount of \$60,179.16. The motion was seconded. No discussion. Voting all in favor. Motion carried.

4. Action Items

- A. Resolution 19-04: Awards for Surface Transportation Block Grant

Robert Stevens explained that there is enough documentation within Resolution 19-02 regarding the return of the funds that were initially awarded to the Port of Kalama. This means there is no need for an additional resolution or motion to accept the funding back before awarding it again. The two projects that were recommended for funding were rural projects in the City of Castle Rock and in Cowlitz County.

Motion: A motion was made by Adam Smee to approve Resolution 19-04 as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

- B. Resolution 19-05: 2019 Safety Performance Measures for the Metropolitan Planning Organization set by Washington and Oregon Departments of Transportation
Ken Pearrow informed the Board of Directors that the safety performance measures were passed last year and that they are a federal requirement. All MPO's in Washington have decided to adopt the state performance measures rather than come up with their own.

Motion: A motion was made by Michael Green to approve Resolution 19-05 as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

- C. Travel Authorization: San Diego, California for the Esri Users Conference
Director Fashing explained that travel over 500 miles requires Board of Directors approval. All three travel authorizations were explained in one memo with the agenda attached, if available.

Motion: A motion was made by Bob Kizziar to approve all three travel authorizations, items C-E, as presented. The motion was seconded. Voting all in favor. Motion passed.

- D. Travel Authorization: Minneapolis, Minnesota for the Association of Metropolitan Planning Organizations Planning Tools and Training Symposium

The Travel Authorization was approved under item 4C.

- E. Travel Authorization: Denver, CO for the Council of Development Finance Agencies EDA Revolving Loan Fund Training Course

The Travel Authorization was approved under item 4C.

5. Information Items

- A. Dena Horton, Senator Cantwell's Office – Legislative Update
Dena gave the Board of Directors an update on what is currently happening at Senator Cantwell's office and in the legislature in general.
- B. Chris Paolini, SW WA Regional Airport – Airport Update
Chris provided an update about the airport and the current strategic plan.
- C. Fourth Quarter Financials
The Board of Directors was informed that the fund balance has increased and the interest earnings were above budget. Overall, the budget is right on track.
- D. Revolving Loan Fund Annual Report
The Board of Directors had previously asked to be more informed on the Longview Revolving Loan Fund. The annual report was provided in the agenda packet for this reason.

6. Executive Director's Report


In addition to the agenda item attachments, the packet also included informational handouts about the 2020 Census and an updated Army Corps of Engineers schedule of outreach events.

7. Executive Committee Report

- A. December 20, 2018 Meeting Minutes
The signed minutes were provided in the agenda packet.

8. Other Business

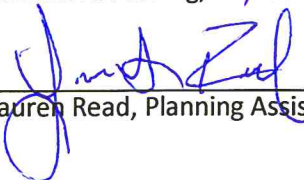
There being no further business, the meeting adjourned at 1:02 p.m.



William A. Fashing, Executive Director



Dennis Weber, Chair



Lauren Read, Planning Assistant