

**Cowlitz-Wahkiakum Council of Governments**  
**Regular Board Meeting**  
**Cowlitz Public Utility District Building (PUD), PUD Auditorium**  
**Thursday, January 21, 2016 ~ 12:00 pm**

Minutes

Representatives and Alternates:

Scott Vydra, City of Longview  
Rick Roberson, City of Kelso  
Susan Humbyrd, City of Woodland  
Bill Hallanger, Cowlitz 2 Fire/Rescue  
Jeff Wilson, Port of Longview  
Mark Wilson, Port of Kalama  
Michael Green, Woodland School District  
Eric Nerison, Kalama School District  
Jana Leanne Jacob, Wahkiakum Port District #1

Mary Jane Melink, City of Longview  
Ryana Covington, City of Castle Rock  
Ray Johnson, Cowlitz PUD  
Dick Swart, Town of Cathlamet  
Dale Boon, Port of Woodland  
Dell Hillger, Beacon Hill Water & Sewer  
Scott Westlund, Kelso School District  
Bill Marcum, Kelso Longview Chamber of Commerce

Staff: Bill Fashing, Sam Rubin, Anisa Kisamore, Rachelle Nugent, Judith Donovan, Emily Hollingsworth, Deborah Johnson

Guests: Michael Williams, Planning Manager with WSDOT

Chairperson Michael Green called the meeting to order at 12:05 p.m. and welcomed everyone; everyone introduced themselves.

**Comments from the Public**

There were no comments.

**Approval of Consent Agenda**

A motion was made by Susan Humbyrd and seconded by Scott Westlund to approve the consent agenda as presented, which consisted of the December 17, 2015 meeting minutes, the December 2015 expenditures in the amount of \$74,788.74, and the first half of January Expenditures in the amount of \$26,619.43. Motion carried.

**Action Items**

- A. Resolution 16-01 Amendment to the Longview-Kelso-Rainier Metropolitan Planning Organization (MPO) Regional Transportation Improvement Program: Judith Donovan provided background information on the RTIP Amendment process. A motion was made by Susan Humbyrd and seconded by Bill Hallanger to approve Resolution 16-01 as presented. Motion carried.

**Information Item**

- A. Active Transportation Update: Judith Donovan discussed the *Active Transportation* Open House that took place on January 19, 2016. Over fifty members of the community participated and the event was marked as a success.
- B. Castle Rock Park Plan Update: Deborah Johnson explained the history behind the Castle Rock Park Plan and the process through which it is being updated. Notably, the Park Plan does not have to go through a 60-day review as it is "adopted by reference." The Castle Rock City Council will consider the final version of the park plan in February.
- C. Project Homeless Connect Update: Sam Rubin described the services that will be provided at the Project Homeless Connect event and explained the outreach that is being done in order to reach homeless members of the community. Sam also described the Point in Time Count and how it is connected with Project Homeless Connect.

**Executive Director's Report**

Director Bill Fashing announced that Board Member Shannon Gildea would be resigning from her position. He also announced that the Annual Meeting is scheduled for Friday, March 25, 2016. The speaker will be

Patrick Ibarra of the Mejorando Group. Director Fashing also informed the Board that there will be an update to the Board Orientation Packet in the near future.

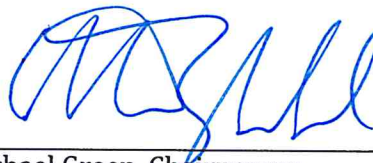
**Executive Committee Report**

Chair Michael Green presented former Chair Susan Humbyrd with a gift commemorating her service as COG Board Chairperson. Susan thanked the board for their help and support during her time as Chairperson.

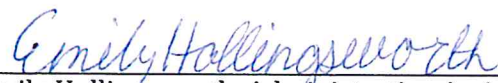
There being no further business, the meeting adjourned at 12:45 p.m.



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William A. Fashing, Executive Director



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Michael Green, Chairperson



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Emily Hollingsworth, Administrative Assistant/Finance