

# COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS

## Regular Board Meeting

Cowlitz County Administration Building – General Meeting Room

Thursday May 25, 2017 – 12:00pm

### MINUTES

#### General/Special Representatives/Alternates.

Troy Stariha, Port of Kalama, Chair  
Mark Wilson, Port of Kalama  
Jeff Wilson, Port of Longview  
David Vorse, City of Castle Rock  
Rick Roberson, City of Kelso  
Susan Humbyrd, City of Woodland  
Dennis Weber, Cowlitz County

Mike Backman, Wahkiakum County  
Eric Nerison, Kalama School District  
Scott Westlund, Kelso School District  
Michael Green, Woodland School District  
Ray Johnson, Cowlitz PUD  
Bill Hallanger, Cowlitz 2 Fire & Rescue

#### Associate/Affiliate Representatives/Alternates.

Chris Bailey, Lower Columbia College  
Mike Kreger, City of Rainier, OR

Paige Lake, Wahkiakum Chamber of Commerce

#### Guests.

Alyssa Joyner, Workforce Southwest Washington  
Dan Burden, Blue Zones

Jeff Cameron, City of Longview Public Works

#### Staff.

Ranya Aboras  
Bill Fashing  
Anisa Kisamore  
Rachelle Nugent

Judith Donovan  
Deborah Johnson  
Lauren Marshall  
Robert Stevens

#### **1. Call to Order & Introduction.**

Chair Troy Stariha called the meeting to order at 12:02 p.m. Introductions were made.

#### **2. Public Comment.**

No public comment.

#### **3. Consent Agenda.**

A. April 27, 2017 Minutes

B. April 2017 Expenditures

**Motion:** A motion was made by Susan Humbyrd to approve the consent agenda as presented. This included: (A) April 27, 2017 meeting minutes; (B) April expenditures, paid in May, in the amount of \$67,050.66. The motion was seconded. No discussion. Voting all in favor. Motion carried.

#### **4. Action Items**

A. Resolution 17-03: Unified Public Work Program

**Motion:** A motion was made by Susan Humbyrd to approve the Unified Public Work Program (UPWP) as presented. The motion was seconded. No discussion. Voting all in favor. Motion carried.

B. Resolution 17-04: Surface Transportation Program Project Selections

**Motion:** A motion was made by Michael Green to approve the Surface Transportation Program Project Selections as presented. The motion was seconded. No discussion. Voting all in favor. Motion carried.

C. Legislative Delegation Letter: Unfunded Transportation Mandates

Director Bill Fashing brought attention to the revised letter that was provided in the meeting agenda packet. He then asked for suggestions from the Board. The Board recommended that in the third paragraph, the statement of “2% above” should be omitted and replaced with “well above both”.

**Motion:** A motion was made by Susan Humbyrd to approve the Legislative Delegation Letter as modified. The motion was seconded. No discussion. Voting all in favor. Motion carried.

5. **Information Items.**

A. Presentation – Dan Burden, Blue Zones: “*Achieving Quality of Place*”

Dan Burden delivered a presentation that outlined how to achieve quality of place within a community. He discussed how to balance the community in terms of roads, bike lanes, and sidewalks. The overall concept of the presentation was to design the community around what people want.

B. Financial Report – 1<sup>st</sup> Quarter

As the board was reviewing the report, Anisa Kisamore clarified the expenditure line item for membership which showed to be over budget. Coding errors were made while running two systems side-by-side during the transitional period for the new system. Anisa chose to get the report out on time while looking for the error(s). The error has been corrected and will reflect in the next report.

C. Consideration of Membership: Cowlitz Transit Authority

Bill Fashing informed the Board that he, the City of Longview and the Cowlitz Transit Authority (CTA) have been discussing the possibility of CTA becoming a member of the CWCOG/MPO Board. They would be categorized as an associate, non-voting member per the CWCOG Articles of Association. The Board is being asked to consider CTA for membership until such time that a formal request by CTA is received. At that time, the CWCOG Board will be asked to vote on their membership.

D. Governor’s Summit on Career Connected Learning

Director Fashing informed the Board that on Wednesday May 31, 2017 in Cathlamet from 10:00 a.m. – 1:30 p.m. there will be a Governor’s Summit on Career Connected Learning. Participants will have video connection to the state Governor’s Summit.

6. **Executive Director’s Report.**

Director Fashing stated that at the Southwest Washington Economic Development District meeting on May 18, 2017, it was recommended to proceed with a two-county economic development district (EDD) that would include Cowlitz and Wahkiakum counties. The CWCOG will be applying for a technical assistance grant from the EDA instead of the usual planning grant due to the status of the EDD. It was also mentioned that the CWCOG is still waiting for the EDD status letter from the Economic Development Administration.

7. **Executive Committee Report.**


A. Informational: Approved March 23 and April 27, 2017 EC Minutes

Chair Troy Stariha informed the Board that the Executive Committee had approved the meeting minutes from March 23 and April 27, 2017.

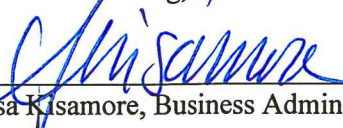
8. **Other Business.**

No other business.

There being no further business, the meeting adjourned at 1:07pm.

  
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William A. Fashing, Executive Director

  
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Troy Stariha, Chair

  
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Anisa Kisamore, Business Administrator