

**COWLITZ-WAHKIAKUM COUNCIL OF GOVERNMENTS
Regular Board Meeting**

Cowlitz County Administration Building – General Meeting Room
Thursday, May 24, 2018 – 12:00 p.m.

MINUTES

General/Special Representatives/Alternates

Troy Stariha, Port of Kalama, Chair
Dennis Weber, Cowlitz County
Mike Backman, Wahkiakum County
Dave Vorse, City of Castle Rock
Rosemary Siipola, City of Kalama
Mike Karnofski, City of Kelso
Scott Vydra, City of Longview
Susan Humbyrd, City of Woodland
Laurel Waller, Town of Cathlamet

Norm Krehbiel, Port of Longview
Bob Kizziar, Wahkiakum Port 1
Jennifer Keene, Port of Woodland
Dell Hilger, Beacon Hill
Bill Hallanger, Cowlitz 2 Fire & Rescue
Victor Leatzow, Cowlitz Fire District 5
Ray Johnson, Cowlitz PUD
Jim Mabbott, Castle Rock School District
Eric Nerison, Kalama School District
Dan Zorn, Longview School District

Associate/Affiliate Representatives/Alternates

Amy Asher, Cowlitz Transit Authority
Ilona Kerby, Lower Columbia CAP

Scott Walstra, CEDC

Guests

Carter Timmerman, WSDOT

Julius Arevalo, WSDOT

Staff

Bill Fashing
Lauren Read
Rachelle Thomas

Ken Pearrow
Robert Stevens

1. Call to Order & Introduction

Chair, Troy Stariha, called the meeting to order at 12:02 p.m. Introductions were made.

2. Public Comment

No public comment.

3. Consent Agenda

- A. April 26, 2018 Minutes
- B. April 2018 Expenditures

Motion: A motion was made by Scott Vydra to approve the consent agenda as presented. This included: (A) April 26, 2018 meeting minutes and (B) April 2018 expenditures in the amount of \$71,385.95. The motion was seconded. No discussion. Voting all in favor. Motion carried.

4. Action Items

- A. Resolution 18-10: Adopting the FY 2019 Unified Planning Work Program (UPWP)

Robert Stevens informed the Board that that the UPWP was out for public comment from May 8th to May 22nd, and a legal notice was sent to The Daily News on May 4th. Additional news releases were sent to other newspapers within the region. Only one comment was received regarding a typo and the error was corrected. Mr. Stevens explained that within the four elements of the UPWP there have only been changes to Section Two; specifically the addition of Sections 2.7 through 2.13.

Motion: A motion was made by Rosemary Siipola to approve Resolution 18-10 as presented. The motion was seconded. No discussion. Voting all in favor. Motion passed.

B. Skills Center Presentation and Consideration of a Letter of Support.

Jim Mabbott presented on the progress of the skills center feasibility study. He shared information on the progress thus far and the next steps of the process. The Board was provided with a Letter of Support for consideration.

Motion: A motion was made by Dave Vorse to approve the Letter of Support as presented. The motion was seconded. Chair Troy Stariha asked to hear thoughts from the school superintendents; discussion ensued prior to vote being called. Voting all in favor. Motion passed.

5. **Information Items**

A. Trails Update – Mike Karnofski

Mike Karnofski presented on the status of the 6 Rivers Trail. His presentation included a description of where the trail will be and where it will connect with other trails once it is complete.

B. First Quarter Financials

Director Fashing explained that everything is on track for the financials and that the Direct Federal Revenue of \$48,000 under Operating Revenue has not yet been received but is forthcoming.

6. **Executive Director's Report**

Director Fashing stated that he would provide his Executive Director's Report in the Weekly Reader due to time constraints.

7. **Executive Committee Report**

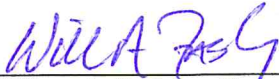
A. March 29, 2018 Minutes

The Executive Committee has been working on the CWCOG Employee Handbook and reviewing designs for a new CWCOG logo.

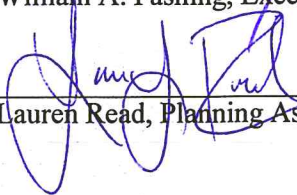
8. **Other Business**

It was mentioned that the Farmer's Market is open in Wahkiakum County, Woodland Planter's Day on June 12, and the 'Tap the Rock Color Run' is June 3rd in Castle Rock.

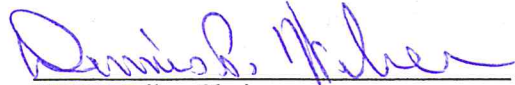
There being no further business, the meeting adjourned at 1:04p.m.



William A. Fashing, Executive Director



Lauren Read, Planning Assistant



Troy Stariha, Chair

Dennis Weber, Vice Chr.